

12 October 2020

Dear Parent/Carer

Confirmed Positive COVID-19 Case – Staff Member

We have been advised that there has been a confirmed case of COVID-19 within the academy.

We have carried out a full risk assessment and identified all those who have been in close contact with the affected case and have recommended that they stay at home and self-isolate until 14 days after their last contact.

I know you will appreciate we are unable to share any further personal details and I ask that families are sensitive to this, particularly on social media. I would like to reassure you that we have taken all reasonable infection prevention and control measures in the academy and have sought specific advice from Public Health and the Local Authority about this case.

Your child has not been identified as a close contact and therefore does not need to make any change to their usual routine, including school attendance.

The most common symptoms of COVID-19 are the recent onset of a new continuous cough and/or a high temperature and/or a loss of, or change in, normal sense of taste or smell (anosmia). If your child, or anyone in your household, develops these symptoms, your whole household must remain at home and not go to work, school or public areas. You should arrange testing for the person who has developed symptoms. When the result is known further advice will be available.

Testing can be arranged by calling 119 or via the NHS website www.nhs.uk/coronavirus

How to stop COVID-19 spreading

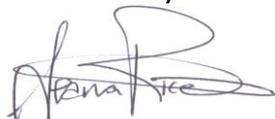
There are things we can all do to help reduce the risk of you and anyone you live with getting ill with COVID-19:

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

Further information is available at www.nhs.uk/coronavirus

Thank you for your continued support of our academy community, it is greatly appreciated.

Yours faithfully



Seana Rice
Principal