

26 September 2017

Dear Year 7 Parent/Carer

Year 7 Photographs – Tuesday 26 September 2017

Our school photographers, Tempest, have been in school today, Tuesday 26 September. They have taken individual photographs of Year 7 students who should have brought their order form home with them today to enable parents to order prints if they so wish.

Order forms and payments should be returned to school as soon as possible.

We understand that not everyone will want to purchase a school photograph: however, it is important that we have a photograph of your child on our management information system, so every student will have their photograph taken. This, of course, will not be used in any school publicity unless you have given consent.

The photographs will also be used should your child have applied for a cycle permit, or intends to in the future.

We generally take official school photographs every couple of years during your child's time with us.

Finally, please accept my apologies that a letter informing of you of the photographs did not make it out yesterday due to an administrative error. Please accept our apologies for any inconvenience caused, and thank you for your patience, it is appreciated.

Yours faithfully

Mrs Alex House
Business Manager